

## Service Policy

Bernard Fleming, LPC, LMFT

1. My fee is \$150 for each therapy session. My sessions are 45-minutes in duration. All fees for counseling are due at the time of the scheduled appointment. Cash and check are acceptable forms of payment. I do not accept insurance. Upon request I will provide monthly invoices for you to use for third party reimbursement.
2. Please call at least 24 hours in advance to cancel an appointment. Any missed appointments will be charged the full fee unless you call to cancel at least 24 hours prior to the appointment.
3. Confidentiality Notice: All information shared in therapy is confidential with these exceptions. A) Abuse of a minor or elderly person, B) Therapist has reason to believe that you are likely to act on a thought of suicide or homicide, C) Subpoena of records by a judge. The later typically occurs only in child custody cases, so it is important at the start of our relationship that you inform me of any pending or possible future court cases involving yourself or your family.
4. Bernard Fleming is a Master of Arts therapist with dual licenses: Licensed Professional Counselor and Licensed Marriage and Family Therapist. Any complaints of service that are unresolved between you and your therapist can be filed with the Texas State Board of Examiners of Professional Counselors at 512 834-6658 and the Texas State Board of Examiners of Marriage and Family Therapists at 512 454-8626.

Acknowledgement:

Client Name (Please Print) \_\_\_\_\_

Signature of Client \_\_\_\_\_ Date \_\_\_\_\_

Client Name (Please Print) \_\_\_\_\_

Signature of Client \_\_\_\_\_ Date \_\_\_\_\_

Signature of Therapist \_\_\_\_\_ Date \_\_\_\_\_